

## RESUME

**DINESH M**

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No.3/157, Phase 1,

Manali New Town

Chennai – 600 103.

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### Career Objective

To take a challenging position in the corporate world and to contribute my skills to the further development of your organization with a team to success the goals of the organization.

### Academic Qualification

Degree/ Class	Institution	Board/ University	Year of Passing	Percentage
B. Com/C.A	University Of Madras Arts and Science College	Madras University	2019	60%
HSC	Govt Higher Secondary School	State Board	2016	78%
SSLC	Govt High School	State Board	2014	88.2%

### Field of Interest

- Software Developing
- System Administration
- General Support

### Computer Proficiency

- Completed Core & Advanced Java in QSpiders Software and Training Institute
- Pursuing SQL & PL SQL in QSpiders Software and Training Institute
- Microsoft Office

**Roles & Responsibilities**

- Troubleshoot and Rectify Technical issues in Desktop & Workstation
- Skilled in Analyzing, Assembling the Computers And Configuring and Installing desktop
- Installation and Maintenance in Hardware & Software
- Installing, & Reviewing Desktop Operating System
- Handling Data network and Testing network connections
- Performing System Backups & Performance Tuning
- Configure Antivirus Software to protect the systems
- Mail client's configuration, troubleshoot in MS Outlook
- Maintenance daily report in Excel

**Additional Skills**

- Ability to work hard pressure
- Teamwork
- Ready to face the problem and to solve it
- Learn & Explore new technologies

**Declaration**

I hereby declare that the above mentioned information is true to the best of my knowledge and belief.

**Place :**

(DINESH .M)